

NAVY FOR LIFE AND BEYOND

DIRECTORATE OF ESM AFFAIRS

E-NEWS LETTER – JAN 22



NAVY CARES FOR ITS VETERANS

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Commodore Pankaj Sharma
Cmde (ESM Affairs)
Directorate of Ex-Servicemen Affairs



FROM THE DESK OF CMDE (ESM AFFAIRS)

1. At the outset, I take this opportunity to wish all naval veterans, NoKs, widows and their dependents a very happy New Year 2022. It gives us immense pleasure to bring out another edition of the quarterly e-newsletter.
2. The pandemic situation around us continues unabated putting severe restrictions on all personnel. However, despite limitations, we at DESA have adapted to the new normal, incorporated lessons learnt and are addressing issues of our ESM with the same vigour and zeal. Further, with the change at the helm at Naval Headquarters, the welfare of ESM has been accorded an added impetus.
3. Adding to the continued efforts to resolve the issues faced by the ESMs/ their NoK/ dependents, the up-skilling of our veterans towards a smooth transition to the next phase of their life has been pushed up in our list of priorities. Various MoUs have been signed with leading industry players in the recent to achieve this aim. We request out veterans to continuously update themselves through DESA and INPA websites and remain plugged in to get the latest updates.
4. We sincerely hope that the information brought out through this e-newsletter provides valuable inputs for the veterans not only to remain updated with the developments but also to remain well connected with the Navy.

Best wishes and warm regards,

New Delhi
31 Jan 22

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Naval Regimental System (NRS)

1. The Naval Regimental System (NRS) has been functional since Dec 10 to provide support to spouse/ NoK/ dependents after the demise of naval personnel irrespective of the time of the incident i.e. whether it occurred whilst in harness or after retirement. NRS has now emerged as a platform where issues pertaining to widows/NOK are being dealt with in a speedy manner. Command Regimental System Officers (CRSO) have been appointed at Command Headquarters. To cover the areas that are not in immediate vicinity of Command Headquarters, additional officers have been appointed as CRSOs. Details of CRSOs as per the geographical responsibility are given below:-

<u>Ser</u>	<u>Geographical Area</u>	<u>CRSO Address</u>	<u>Contact Nos</u>	<u>E-mail id</u>
1.	Delhi, NCR, Haryana, Himachal Pradesh, Jammu & Kashmir & Punjab	The Commanding Officer [for CRSO (North)] INS India, Dalhousie Road New Delhi - 110011	011 - 26135269 011 - 26135268 (Fax)	crsonorth.navy@gmail.com
2.	Madhya Pradesh, Rajasthan, Uttar Pradesh & Uttarakhand	The Commanding Officer [for CRSO (Central)] INS India, Dalhousie Road New Delhi - 110011	011 - 26135269 (Fax)	crsonorth.navy@gmail.com
3.	Andhra Pradesh, Chhattisgarh, Orissa, Tamil Nadu & Pondicherry	The Flag Officer Commanding-in-Chief [for CRSO (East)] Headquarters Eastern Naval Command Visakhapatnam - 530 014	0891 - 2813067 08281449295 0891 - 2510275 (Fax)	crsoeast.navy@gmail.com
4.	Bihar, Jharkhand, West Bengal & NE States	The Naval Officer-in-Charge [for CRSO (NE)] West Bengal c/o Navy Office Hastings, Kolkata - 700022	033 - 22420430 033 - 22420205 (Fax)	crsonortheast.navy@gmail.com
5.	Dadar & Nagar Haveli, Daman & Diu, Goa, Gujarat, Karnataka & Maharashtra	The Flag Officer Commanding-in-Chief [for CRSO (West)] Headquarters Western Naval Command, Mumbai - 400 023	022 - 22751998 022 - 22698393 (Fax)	crsowest.navy@gmail.com
6.	Kerala & Lakshadweep	The Flag Officer Commanding-in-Chief [for CRSO (South)] Headquarters Southern Naval Command, Kochi - 682 004	0484 - 2873333 0484 - 2873334 0484 - 2667398 (Fax)	snccrso-navy@nic.in
7.	Andaman & Nicobar Island & Kardiip	The Commander-in Chief [for CRSO (A&N)] Headquarters Andaman & Nicobar Command Port Blair - 782014	03192 - 248294/3333 03192 - 232829 (Fax)	crso.an@gmail.com navccpb-navy@nic.in

Updates

2. **SAHARA Get-Together at Navy House.** As part of Navy Week 2021 celebration at Delhi, a get together cum lunch was organised for the wives of deceased Naval personnel at Navy House on 24 Nov 21. About 250 guests attended the get-together.

3. **Felicitation of Senior Veterans on the Occasion of 75th Year of Independence.** Special felicitation of Veterans born in or before 1947 was conducted at Eastern Naval Command on 15 Aug 21 to commemorate the 75th Anniversary of Independence. The Commemorative events were conducted at Parade Ground, Circars and HQENC lawns.

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Photographs of FOC-in-C felicitating the Veterans during the Independence Day celebrations are uploaded on the DESA website.

4. **Felicitation of Centenarians.** The following were felicitated on turning centenarians:-

(a) VAdm SH Sarma, AVSM on 01 Dec 21 at his residence at Bhubaneswar by reps from INS Chilka and members of NF Chapter, Odisha.

(b) Sardar Sujan Singh, Ex-CHME at his residence in Karnal on 20 Jan 22 by Cmde (ESM- Affairs), CO INS India, CRSO (Central) along with large number of naval veterans of the area.

5. **Navy Day.** On the occasion of Navy Day celebrations, 20 ESM along with their spouses attended the High Tea with CNS at Navy house on 05 Dec 21.

6. **Vijay Parv.** Vijay Parv was celebrated as part of 'Swarnim Vijay Varsh' from 12 to 16 Dec 21 at Delhi. Nine (09) Naval War veterans of 1971 Indo-Pak war, from across the country attended the event. Following activities were undertaken during the conduct of the event:-

(a) 11 to 14 Dec 21, Vijay Parv (Exhibition) at India Gate Lawns was inaugurated by the Hon'ble Raksha Mantri.

(b) On 14 Dec 21, Hon'ble Raksha Mantri interacted with the War veterans from all three services including veterans from Bangladesh, at Parade Ground, Delhi Cantt. The veterans were presented with a memento by the Hon'ble Raksha Mantri, constituting the mixture of soil from all corners of the country showcasing 'Unity'.

(c) Felicitation by the CNS followed by Lunch at Kota house lawns on 16 Dec 21.

7. **Check off Lists/ Forms.** Check off lists and forms for various contingencies are available on DESA website.

8. **Membership – Navy Foundation and Veteran Sailors' Forum.** Navy Foundation and Veteran Sailors' Forum meetings cover a large number of issues. In addition to the veterans, a large number of senior serving officers attend these meetings to resolve the issues being faced by veterans. These meetings, therefore, serve as an important link and channel of communication between the retired and the serving. During the 11th VSF GCM it was decided to increase the membership of VSF Members. It is therefore, requested non-member naval ESMs be encouraged to become members of the VSF as also that of NF.

9. **Veteran Sailors' Forum – Whatsapp Group.** All the retirees post Oct 2017 automatically become the members of VSF. The members of VSF have been clubbed into groups on WhatsApp and all important information including various job opportunities are regularly disseminated through these WhatsApp groups and also as also through DESA and INPA websites. Personnel who are not members of any of the VSF groups may contact on tele 011-26881019.

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10. **Sponsorship Scheme to Join Indian Navy as Sailor.** Naval personnel (serving/retired) and widows of Naval personnel who died whilst in service/ after retirement, may sponsor one candidate per batch for recruitment as a sailor. IHQ MoD(N) letter NR/0101/03/RECT/POLICY dated 01 Jun 17 has been posted on DESA website. Procedure for recruitment of sponsored candidates is as follows :-

(a) **Categories of Sponsored Candidate.** The categories of Naval personnel whose sons are eligible for sponsorship scheme in decreasing order of benefits are as follows:-

- (i) Battle Casualty/ Accident.
- (ii) Died whilst in service.
- (iii) In service.
- (iv) Retired/ Died after retirement.

(b) **Battle Casualties/ Accidents.** Sons of Naval personnel under battle casualties/ battle accidents/ sea/ air raid casualties who satisfy all eligibility conditions may be given instant enrolment as SSR/MR. The candidate is required to fulfil minimum educational qualification for respective entry. They will be enrolled without appearing in the examination provided they qualify PFT and medical examination. Such candidates will be also be entitled for relaxation in age up to 12 months.

(c) **Died whilst in Service.** The sons of Naval personnel who died whilst in service may be sponsored by the widow of the naval personnel. Such candidates will also be entitled for relaxation in age up to 12 months. Special relaxations for sons of Naval personnel who died whilst in service are as follows:-

(i) **SSR Entry.** Sons of Naval personnel (who die whilst in service), with 50% or above marks in 10+2/ equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science will be enrolled without appearing in the examination provided they qualify the PFT and medical examination. However, candidates with below 50% marks in 10+2/ equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science will have to appear and pass the written examination, PFT and medical examination. He will be awarded additional 08 marks above those obtained in the written examination. Alternatively, such candidates will have the option of applying for MR.

(ii) **MR Entry.** Sons of Naval personnel (who die whilst in service), who have passed 10+2 / equivalent with Physics and Maths and at least one of the optional subject of Chemistry/ Biology/ Computer Science with less than with 50% marks or who have passed in Matric/ equivalent with more than 50% marks, will be enrolled directly as MR (Chef/ Steward/ Hygienist) without appearing of the examination, provided they qualify the PFT and medical examination. However, candidates with below 50% marks in 10+2/ equivalent will have to appear and pass the written, PFT and medical examination. He

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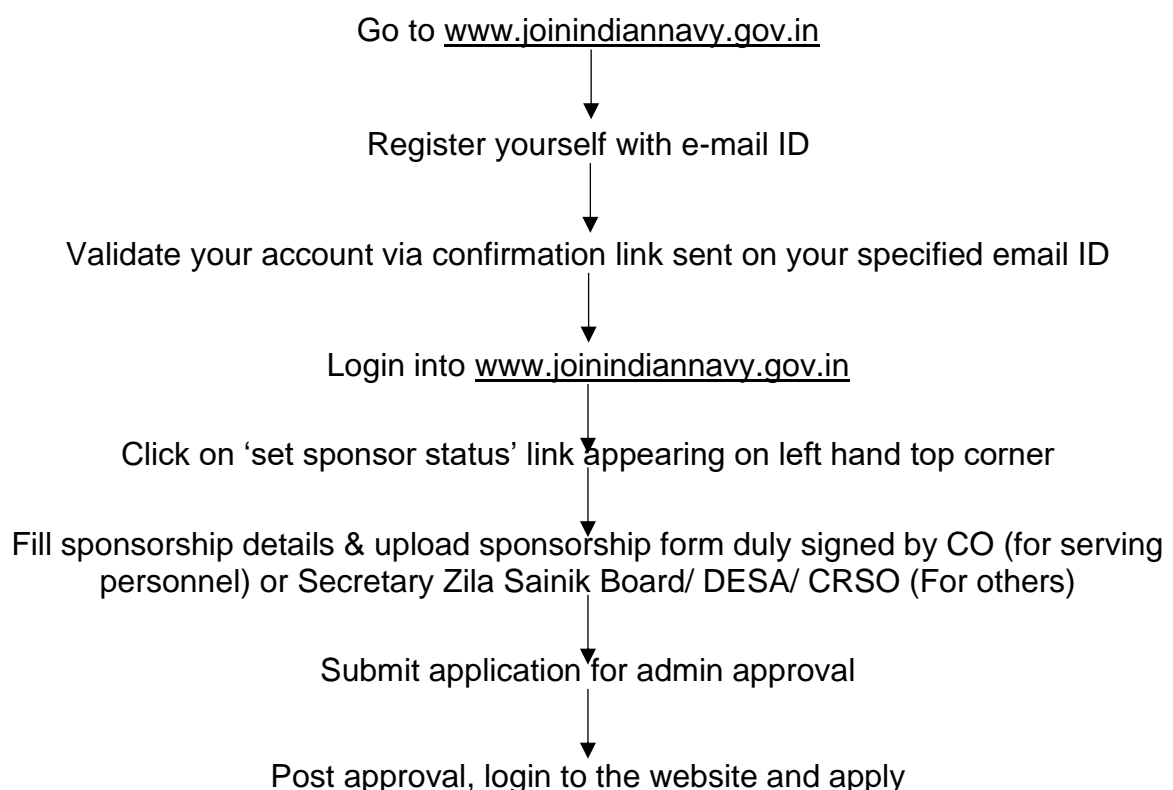
will be awarded additional 08 marks above those obtained in the written examination.

(d) **In Service.** Sons of serving Naval personnel, who have qualified 10+2 or equivalent with Physics & Mathematics and at least one of the optional subject of Chemistry/ Biology/ Computer Science are eligible for SSR entry. They will be called to appear for written examination irrespective of qualifying cut off percentage of the respective State. Such candidates will also be entitled for examination in age up to 06 months and will be awarded additional 05 marks above those obtained in the written examination.

(e) **Retired/ Died after Retirement.** Sons of Naval personnel (retired/ died after retirement), who have qualified 10+2 or equivalent with Physics & Mathematics and at least one of the optional subject of Chemistry/ Biology/ Computer Science are eligible for SSR entry. They will be called to appear for written examination irrespective of qualifying cut off percentage of the respective State. Such candidates will also be entitled for relaxation in age up to 04 months and will be awarded additional 05 marks above those obtained in the written examination.

11. **Sponsorship Form.** The Sponsorship form is to be uploaded online. The Sponsorship form is to be countersigned by the Commanding Officer (for Serving Naval Personnel) or Secretary Zila Sainik Board/ DESA/ CRSO (for others). Certificate 'To Whom-so-Ever It May Concern' instead of Sponsorship Form will not be acceptable.

Procedure for Sponsorship Candidates. The procedure for sponsoring candidates is as mentioned below:-



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Indian Naval Placement Agency

12. **MoU with Flipkart.** Memorandum of Understanding for employment of retired/ retiring personnel has been concluded with Flipkart on 15 Sep 21. The MoU would facilitate employment of retiring/ retired personnel across the length and breadth of the country in all Flipkart Mother hubs/ corporate offices. IHQ MoD(N)/ DESA letter DX/300/INPA dated 15 Sep 21 has been uploaded on DESA website.

13. **MoU with Optum.** An MoU for employment of retired/ retiring personnel, widows, NoK and medically disabled personnel has been concluded with Optum Global Solution (India) Pvt Ltd on 29 Oct 21. The MoU would facilitate employment across the length and breadth of the country in various job roles – engineering, projects, IT, IT Security, F&A, HR, Operations, Security, projects, nursing and medical investigations.

14. **MoU with IIFL.** Memorandum of Understanding for employment of retired/ retiring personnel, widows, NoK and medically disabled personnel has been concluded with India Infoline Housing Finance Limited on 27 Jan 22. The MoU would facilitate employment across the country in various roles – projects, IT, IT Security and Administration ie. Regional Sales Managers, Cluster Business Heads, Relationship Managers & DSTs etc.

ECHS

15. Complete package of ECHS including Policy letters is available at the following links- <https://dtf.in/ex-servicemen-contributory-health-service-echs/>

16. **Constitution of a Coordinating Committee for Implementation and Monitoring of Ex-Servicemen Contributory Health Scheme (ECHS).** The composition of the coordinating committee is as under :-

- | | | |
|-----|----------------------|--------------------|
| (a) | Secretary(ESW) | - Chairman |
| (b) | Adjutant General(AG) | - Member |
| (c) | DGAFMS | - Member |
| (d) | JS(ESW) | - Member |
| (e) | MD,ECHS | - Member |
| (f) | Addl. FA&JS | - Member |
| (g) | JS, D(Med)/ DoD | - Member |
| (h) | Dir/DS/OSD(WE) | - Member Secretary |

17. **Advisory: Medical Care of ESM in Military Hospitals in Emergency and Life Threatening Conditions.** No ESM reporting for emergency and lifesaving care in Military Hospitals will be denied admission. IHQ MoD DGMS(Army) letter B/76782/ECHS Gen Corres/DGMS-5B dated 27 Oct 21 has been uploaded on DESA website.

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18. **Polyclinics to Remain Functional During Monthly Stock Taking.** ECHS Polyclinics will observe holidays or can remain closed only on Sundays and Central Govt Gazetted holidays.
19. **Advisory: Prior Sanction for Treatment in Non-Empanelled Hospital.** In the period (around 15-20 working days) of getting sanction from the concerned Specialist of AFMS Hospital, Veterans are advised to submit their application for prior sanction of MD, ECHS giving a clear window of 20 working days before getting any planned treatment at a Non- Empanelled Hospital. ECHS letter B/49770/AG/ECHS/Treatment/Policy/2021 dated 12 Nov 21 has been uploaded on DESA website.
20. **Change of Data after Printing of New 64 KB ECHS Smart Card.** Once the new 64KBPS ECHS card is collected please check that all information printed on the card is correct. In case an ESM/ Primary Beneficiary finds any anomaly then he/ she must login in the ECHS website/ Portal echs.sourceinfosys.com using login credentials to cross check whether the data filled in the online application is same or different from the one printed on the card. ECHS letter B/49771-New Smart card/AG/ECHS dated 19 Jan 22 has been uploaded on DESA website.
21. **ECHS Application Verification for Sailors.** ECHS application verification of sailors for 64 KB card are undertaken at NAVPEN being the Record office. The applicants may contact 022-2575619 for guidance.
22. **ECHS Advisory Self Uploading of Claims by Veterans.** ECHS letter B/49769 /AG/ECHS dated 23 Aug 2021 regarding ECHS advisory and reimbursement module for self-uploading of claims by retired personnel has been uploaded on DESA Website.
23. **Transfer of Cards between Polyclinics.** At present, ECHS beneficiaries receive their smart cards at their Parent Polyclinics. However, in certain cases the ESM/ Beneficiary may have relocated himself/ herself and requires card to be sent to another Polyclinic. In order to facilitate the same, a software module has been implemented to assist transfer of new 64kb ECHS cards from one Polyclinic to another.
(Auth: - Central Organisation ECHS letter No. B/49711-NSC/AG/ECHS dated 28 Jun 2021).
24. **Referral Procedure to Empanelled Hospitals for ECHS Beneficiaries.** ECHS beneficiaries are provided medical cover through a network of Regional Centers, polyclinics and civil hospitals empanelled with ECHS. Any specialized treatment required by the beneficiary are referred to Military Hospitals or Empanelled Hospitals in the Area of Responsibility of the parent polyclinic. The policy has been revised to bring flexibility in the referral policy of ECHS, wherein, beneficiaries can now avail referral to Military Hospital/ empanelled hospitals outside the Area of Responsibility of the Parent Polyclinic.
(Auth: - Central Organisation ECHS letter No. B/49711-NSC/AG/ECHS dated 15 Jul 2021)

25. **Blocking of Cards in Case of Ineligibility/ Demise and Disciplinary Reasons.** ECHS cards are required to be blocked on occasions such as demise of an ECHS beneficiary or cessation of eligibility/ disciplinary grounds when ordered by Competent Authority. The provision for blocking of cards has been provided on ECHS website/portal and can be undertaken by the beneficiary and OIC Polyclinic as the case may be.
(Auth:- CO ECHS letter No. B/49711-NSC/AG/ECHS dated 16 Jul 2021 and 27 Jul 2021)

26. **Utilisation of ECHS Services, Validity of ECHS Cards & Temporary Slips.** 16KB ECHS Cards and offline temporary slips are not valid w.e.f 01 Apr 2021. A guest user module has been implemented at all Polyclinics to enable 16KB ECHS Card holders and offline temporary slip holders to apply for new 64KB ECHS Cards at polyclinics. This guest user module can also be utilized for generation of Temporary Slip (validity: 30 days) to provide medical cover to the beneficiaries.
(Auth: - CO ECHS letter No. B/49711-NewSmartCard/AG/ECHS dated 03 Aug 2021)

27. **Provision of Guest User at ECHS Polyclinics.** Central Organisation ECHS letter B/49711-NSC/AG/ECHS/Guest User dated 13 May 21 has been uploaded on DESA website.

28. **Claiming of Medical Bills for Symptomatic COVID-19 ECHS Beneficiaries who are RT PCR/ RAT Negative.** Claims for re-imburement under this category will be reimbursed as per the State notified rates for treatment of COVID – 19. Central Organisation, ECHS letter B/49761/AG/ECHS dated 06 May 21 has been uploaded on DESA Website.

29. **Guidelines for Claiming Reimbursement of Home Isolation Service Package- COVID 19.** Central Organisation, ECHS letter B/49761/AG/ECHS dated 30 Apr 21 has been uploaded on DESA Website.

30. **White Cards.** As per existing provisions, White Card holders are given priority treatment at all ECHS polyclinics, from reception to attendance by doctors and for issue of medicines. The following are eligible for white cards:-

- (a) War Disabled/ Battle Casualty Veterans.
- (b) Spouses of War Disabled/ Battle Casualty Veterans.

31. **Treatment under AYUSH.** Govt. has authorised treatment under AYUSH (Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homeopathy) for all ECHS beneficiaries. Treatment in Govt. AYUSH hospitals is permitted on reimbursement basis at full rates, including the cost of prescribed medicines. For treatment under the scheme prior permission of Oi/C of the Polyclinic or Director, Regional Centre or CO ECHS, for a particular disease is to be obtained. It may please be noted that only one system of treatment is allowed at any point in time.

32. **ECHS Application for Android App.** ECHS has launched an Android based application for beneficiaries and this app is available on the Google Play Store for free download. Various facilities such as status of application, booking of appointment with the doctor, medical history of the patient, contacting the doctor in an emergency etc. have been made available in the application.

33. **Priority for Elderly ECHS Patients.** ECHS beneficiaries above 75 years of age can visit specialist OPDs at Military hospitals directly (on OPD days), without obtaining referral from ECHS polyclinics.

34. **Actions in Case of 'Forgot Password'.** A number of veterans tend to forget passwords, which they have created for 'logging-in' to the ECHS website during the process of online registration. Earlier, there was no facility to retrieve/ reset it. A system has now been instituted, wherein by sending an email (with minor details like Name, Number, etc) from the registered email id, the password can be reset by the beneficiary.

35. **Handing Over of ECHS Smart Cards to ECHS Beneficiaries.** Central Organisation, ECHS letter No. B/49711-IT/AG/ECHS/Gen Corr dated 11 Nov 20 & B/49711-IT/AG/ECHS/Gen Corr dated 11 Mar 21 regarding handing over of ECHS Smart Card to ECHS beneficiaries have been uploaded on DESA Website.

36. **Procedure to handle 64 Kb ECHS smart cards which are not handed over to ESM/Primary beneficiary by card issuing authorities.** Central Organisation, ECHS letter No. B/49711-NSC/AG/ECHS dated 31 Dec 21 has been uploaded on DESA Website.

37. **Grant of ECHS Facilities to SSCOs and Non Pensioner Pre-Mature Retirees and their Spouses.** ECHS facilities have been granted to SSCOs/ Non Pensioner Pre-Mature Retirees. They must pay for OPD/ IPD/ Investigations in ECHS empanelled hospitals and seek reimbursement @ 75% of total admissible expenditure for personnel having more than 10 years of service and @ 50% of total admissible expenditure for personnel having less than or equal to 10 years of service respectively. They will have to make full payment first to the empanelled hospitals and then claim laid down percentage from ECHS on reimbursement basis as per CGHS rates. Claims will need to be submitted to parent ECHS Polyclinic with claim marked in bold red 'Reimbursement Claim – Non Pensioner (SSCOs/ PMR)'. They can utilize non empanelled hospitals in emergency as per norms applicable to other ECHS members. The applicant must register under the category of SSCOs retiree at www.echs.gov.in.

(Auth: - CO, ECHS letter No. B/49701-PR/AG/ECHS/2019 dated 15 Apr 2019).

38. **Grant of ECHS Membership to the Ex-sailors Appointed Prior 03.07.1976 and Discharged on or after 03.07.1976 on Expiry of 10 Years of Service.** DESW has agreed to categorise the ex-sailors, who meet the twin conditions for getting membership of ECHS, as "Normal Pension drawing ECHS beneficiaries".

(Auth: - CO, ECHS letter No. B/49701-PR/AG/ECHS/2020 dated 28 Jan 2020)

39. **Empanelment of Hospitals / Nursing Homes and Diagnostic Centres for ECHS.** 150 Hospitals / Nursing Homes and Diagnostic Centres for ECHS are empanelled across the country vide GoI letter No. 22B(01)/2020/WE/D(Res-1) dated 24 Feb 20. This letter is available in public domain and is available on DESA website.

40. **Important ECHS Website & E-mails.** Following website/ email addresses can be used for guidance by veterans for issues related to ECHS :-

- (a) Central Organisation ECHS - www.echs.gov.in and mdech-mod@nic.in

(b) ECHS (N)/ IHQ MoD(N) - echsdelhi@navy.gov.in

41. **Extension of ECHS Facilities.** The Government has extended ECHS facilities to the following: -

(a) Pensioners of Assam Rifles.

(b) World War II Veterans, Emergency Commissioned Officers, Short Service Commissioned Officers and also premature retirees, although all of them are non-pensioners. It may be noted that the facility has been extended only to their spouses and not to other dependents.

42. **Amendment to Provisions Regarding Supply of Medicines to ECHS Beneficiaries.** GoI, MoD has sanctioned reimbursement of medicines and consumables to ECHS beneficiaries for a maximum period of 15 days at a time, subject to maximum value of medicines and consumables not exceeding Rs. 25,000/- each time under general conditions and 30 days at a time subject to maximum value of medicines and consumables not exceeding Rs. 75,000/- each time (Rs 2, 00,000/- for cancer drugs) under special conditions. This would be subject to obtaining NAC from OIC, ECHS Polyclinic.

43. **Treatment of Senior Citizens.** ECHS beneficiaries of undermentioned ages will continue to be given priority for medical attendance at Polyclinic including consultation, check-up and issue of medicine.

(a) Males - 75 yrs & above

(b) Females - 70 yrs & above

(Auth: - CO, ECHS letter No. B/49761-PR/AG/ECHS/2020 dated 17 Nov 2020.)

44. **Exception Handling Measures for Aadhar Card due to Non Capturing of Biometrics of Age Related Issues.** The 'Aadhar Exception Mechanism' in the online application for ECHS Smart Card has been implemented for those beneficiaries who are unable to get Aadhar made due to age related issues or medical conditions.

45. **Air Travel.** Air travel for stretcher patients of Port Blair for immediate evacuation to mainland and oxygen support during the air travel would be admissible and the reimbursement proposal would be considered on merits of individual case by MoD (Finance/ Pension) wherever medical authorities certify that air travel/ oxygen was essential.

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46. **Common Errors by ESM while Submitting Online ECHS Applications.** All ECHS applicants are requested to go through instruction available on website before filling online applications. Following discrepancies / common errors have been noticed in the online applications of ECHS, being submitted by the Naval Ex-Servicemen (ESM). ESMs are submitting incorrect data with respect to the details being asked in the online applications. Non submissions of the proper credentials/ data pertaining to individual's basic details entails delay in printing of ECHS card. ESMs are advised to submit the online applications with due diligence by avoiding below mentioned errors:-

<u>Ser</u>	<u>Error</u>	<u>Correct Procedure</u>
(a)	Selection of WRONG APPLICATION CATEGORY	Individuals are advised to select RIGHT APPLICATION CATEGORY as per their eligibility.
(b)	Uploading of improper PHOTOS (Black & White photos, Selfie photos, multiple background photos and Blur photos, are not to be uploaded.)) Passport size photograph with plain white background (No print/design)) Photographs should be without headgear.
(c)	<p>Details being submitted are not as per Kindered Roll, Discharge book of the individual which is held at NAVPEN.</p> <p>Date of Kindered Roll/ Discharge book (held with individual) do not match with the data given in Aadhar book of the individual are seen to be submitting data as given in Aadhar card which, do not match data given in Discharge book/ Kindered Roll held with themselves.</p>	<p>(i) Individual to fill up data in online application as given in the Kindered Roll/ Discharge book</p> <p>{Record Office verifies ECHS Application by cross verifying date held with Record Office (this data is also held with individual ESM in their copy of Kindered Roll/ Discharge book)}</p> <p>(ii) If individual has himself endorsed partial/ different set of date in his copy of kindered Roll/ Discharge book and his Aadhar card himself, it is mandatory that individual first needs to update his date in his Kindered Roll held at this record office. Procedure to do the same is as follows:</p> <p>) Initiate action to update the data at Record Office by writing a letter through your Zila Sainik Board. In this connection, for clarification NAVPEN (GB section) can be contacted on 022-25075620</p>
(d)	The details of new dependants are not updated by the individual at Record Office.	Individuals are to first update their dependant details at Record Office (NAVPEN, GB section) in their Kindered Roll, if not updated earlier.

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<u>Ser</u>	<u>Error</u>	<u>Correct Procedure</u>
		<i>Without updating the dependant's details, Record Office will not be able to verify the online ECHS applications.</i>
(e)	Individuals are uploading front page of pension book	Individuals are to upload PPO copy only. Do not upload front page of pension book
(f)	Incorrect format/Partially filled attachments	Individuals are to upload the dully filled documents in correct format (like DPDO/MRO/Disability certificate) which are available on EHCS website (under the TAB "COMBINED INSTRUCTIONS FOR ALL CATEGORY")
(g)	DOB entered online for ECHS Cards does not match records held at DOP/ CABS.	If the Date of Birth is entered wrongly while filling up application, the same can be corrected using the edit application online.
(h)	Service number entered online for ECHS Cards does not match records held at DOP / CABS.	Make sure the service number entered is correct and the appropriate suffix is entered in the suffix column. Caution: - The prefix box is to be left blank by all Naval Personnel while registering on online ECHS website www.echs.gov.in .
(j)	Name entered online for ECHS Cards does not match records held at DOP / CABS.	Please keep in mind while filling up online application, make sure the correct name (as entered in Service Certificate/ Discharge book) is entered.
(k)	Scanned documents are not clear.	Please upload clear copy of Documents like PPO, Death Certificate, PWD Certificate, DPDO Certificate (Preferable size of all scanned documents are not more than 100KB for smooth uploading in online ECHS application)
(l)	Certificate as prescribed by PWD Act 2016 not attached.	Personnel with disability (PWD) are advised to upload a disability certificate as per ECHS guidelines Appendix C of PWD act 2016.
(m)	DOB entered online for ECHS Cards does not match records held at DOP / CABS.	If the Date of Birth is entered wrongly while filling up application, the same can be corrected using the edit application online.

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DGR News

47. Directorate General Resettlement works towards effective resettlement of the ex-Servicemen through imparting training and empowering them for a host of employment and self-employment opportunities. It functions as an effective interface between retiring/retired service personnel (ESM) and the environment (Principal Employers) and is committed to their successful resettlement/ second career. Detailed information regarding DGR is available DGR website www.dgrindia.com.

48. **Recent Resettlement Fulfilments.** During the last six months, a total of 1912 retiring/retired service personnel including 349 officers and 1563 JCOs/ OR & their equivalent were trained through various resettlement/ skill development training courses. NIIE, Mumbai has also been empaneled to conduct Business Management course for ESM (Officers). During the same period, DGR registered/ provided employment opportunities to the following:-

(a)	ESM(Officers) registered for DGR sponsored schemes	–	365
(b)	ESM employed through DGR sponsored Security Schemes	–	17,371
(c)	ESM sponsored for Self – Employment	–	4,342

49. **Futuristic Steps for Enhanced Presence.** DGR is constantly evolving its outreach and association with ESM and potential employers. Towards this end following initiatives have been taken:-

- (a) Online registration is being expanded to include ESM JCOs and ORs for DGR sponsored schemes.
- (b) Grievance redressal mechanism is being overhauled to facilitate early resolution of issues faced by ESM.
- (c) A total of 66 resettlement / skill development courses have been tentatively planned to train 2840 ESM.
- (d) DGR is in negotiations with IIM Trichy to conduct 24 week Business Management Course for retiring/retired Officers.

50. **Registration.** Registration with DGR is a mandatory requirement to avail any opportunity of employment through DGR/ Self Employment Scheme. The following may be noted:-

- (a) **Online Registration.** Registration in DGR by eligible ESM – Officers/ JCOs/ ORs and equivalents in the three Services is now online through the interactive official website of DGR. It is onetime procedure and is common to all schemes managed by DGR. Requisite supporting documents (details available on DGR website) are also to be uploaded online. In case the documents are not uploaded within one and a half month of registration the provisional registration shall stand cancelled.

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(b) **Change of Scheme (One Time Only)**. Registered officers can submit an application/e-mail to the concerned Directorates in DGR with a copy to 'Employment-II Dte' in case he/she desires to opt for a change of scheme.

(c) **Reservation**. Reservation is provided in Central Civil Services, Central PSUs and Nationalized Banks for ESM to the extent mentioned in relevant Govt. of India orders on the subject.

51. DGR is mandated to organize and conduct Pre Release Courses (PRCs) for retiring/retired service personnel for enabling them to improve their Civil Sector employability. Eligibility and terms & conditions are available on DGR Website www.dgrindia.com. Details are as follows:-

(a) DGR sponsored resettlement training courses are conducted for retired/retiring Officers. 60% course fee is borne by DGR and 40% share of course fee is paid by the participating officer.

(b) DGR sponsored resettlement training courses are conducted for retired/retiring JCOs/OR and equivalent. 100% course fee is borne by DGR.

(c) Retired Officers can avail the scheme of DGR sponsored Resettlement courses upto 3 years after their retirement.

KSB News

52. Details and information on various schemes for the welfare of ESM/ Widows and their dependents by the Kendriya Sainik Board Secretariat have been uploaded on the DESA page of Indian Navy website. These are also available at KSB website www.ksb.gov.in.

53. Disabled Children Grant (applicable to 100% disabled wards of Pensioner/ Non Pensioner upto Hav Rank) has been changed from Rs 1000/-pm to Rs 3,000/-pm wef 01 Aug 21. Details available on KSB website www.ksb.gov.in.

Canteen News

54. **Policy Letters**. Following policy letters on CSD facilities pertaining to ex-servicemen, promulgated by the Canteen Services Directorate of Quartermaster General Branch, IHQMoD (Army) have been uploaded on DESA website:-

(a) **Release of CIMS Plus Ver 6.14 and Equivalent INCS CIMS Plus Ver 7.06**. IHQ MoD (Army) letter 95366/Q/DDGCS/CIMSPLUS/v7.06 dated 19 Mar 21 has been uploaded on DESA website.

(b) **Revision of Policy: Monthly Limits for Sale of Grocery & AFD 2 CAT Items Through CSD**. IHQ MoD (Army) letter 95350/Q/DDGCS/POLICY dated 20 Jul 21 has been uploaded on DESA website.

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- (c) **PREP of CSD Smart Cards for Widows/ NoKs.** IHQ MoD (Army) letter 95350/Q/DDGCS/POLICY dated 04 Aug 21 has been uploaded on DESA website.
- (d) **Advisory: Instructions for Filling CSD Smart Card Application.** IHQ MoD (Army) letter 96301/Q/DDGCS/SOP dated 04 Aug 21 has been uploaded on DESA website.
- (e) **Advisory-2021:Issues Related to Individual Canteen Smart Cards.** IHQ MoD (Army) letter 95350/Q/DDGCS/Advisory dated 18 Aug 21 has been uploaded on DESA website.
- (f) **Updation of PAN Nos of CSD beneficiaries.** IHQ MoD(Army) letter 95350/Q/ DDGCS/ POLICY dated 17 Aug 21 and 95350/Q/DDGCS/POLICY/2021 dated 13 Mar 21 has been uploaded on DESA website.
- (g) **Policy-PREP of CSD Smart Cards for Retiring Service Pers.** IHQ MoD (Army) letter 96301/Q/DDGCS/SOP dated 17 Aug 21 has been uploaded on DESA website.
- (h) **Purchase of Grocery and Liquor from any Canteen.** IHQ MoD (Army) letter 95350/Q/DDGCS/Advisory dated 18 Aug 21 has been uploaded on DESA website
- (j) **Issue of Local Supply(LS) Order for AFD-I Items by URCs.** IHQ MoD (Army) letter 99560/Q/DDGCS dated 18 Aug 21 has been uploaded on DESA website.
- (k) **Spam Emails to CSD Beneficiaries.** IHQ MoD (Army) letter 95106/Q/BOCCS dated 02 Sep 21 has been uploaded on DESA website.
- (l) **Amdt to procedure – Application for CSD Smart Cards – Retiring Pers.** IHQ MoD (Army) letter 95350/Q/DDGCS/Advisory dated 13 Sep 21 has been uploaded on DESA website.
- (m) **Online Portal for AFD – Payments Through Payment Gateway.** IHQ MoD(Army) letter 95350/Q/DDGCS/AFD dated 10 May 21 has been uploaded on DESA website.
- (n) **Procedure wrt Sale of “Against Firm Demand (AFD) Items” Through Select Unit Run Canteens in lieu of CSD Depots.** A revised policy to streamline/simplify and de-centralise documentation procedure w.r.t. sale of AFD stores (Four/ Two wheelers, TV, Refrigerators, Washing Machine etc which were previously sold through CSD depots only) was promulgated vide IHQ MoD(Army)/ QMG’s Branch/ DDGCS letter 95350/Q/DDGCS/AFD dated 27 Nov 18. The list of URCs nominated for the sale of AFDs based on the feedback from the environment has been promulgated vide IHQ MoD(Army)/ QMG’s Branch/ DDGCS letters 95350/Q/DDGCS/AFD dated 22 Jan 19 and 25 Jan 19. All three letters have been uploaded on DESA website. List of documents have been further relaxed vide IHQ MoD (Army)/ QMG’s Branch/ DDGCS letters 95350/Q/DDGCS/AFD dated 18 Jul 19 (Copy of letter is uploaded on DESA website). Self-attested copy of PPO/ discharge

book/ discharge certificate can be produced by ESM for purchase of items against firm demand.

(p) **Details of PAN Card in Canteen Smart Card Application.** It is mandatory to include PAN card details in canteen smart card application, from now onwards.

(q) **Procedure for Annual Renewal of Canteen Smart Cards for Ex-Servicemen & Civilians Defence Employees (Serving & Retired).** IHQMoD(Army) letter 95301/Q/DDGCS/Canteen Smart Card dated 08 Mar 21 has been uploaded on DESA website.

INBA and NGIS News

55. **Grants to Retired Naval Personnel and Their Families**

(a) **INBA Scholarship Scheme.** INBA scholarship forms are available on Indian Navy website. They are to be duly filled and counter signed by Zila Sainik Board/ VSF before submission to INBA.

(b) **Merit Scholarship.** Merit Scholarship from INBA is provided to children in advance for pursuing graduation and post-graduation degree courses and also for vocational courses in recognized polytechnics institutions of 50 weeks or more duration. Application for award of fresh/ renewal of scholarship duly completed in all respects along with requisite documents is to be forwarded to INBA by 01 Nov every year through ZSB (for ESM) and through CRSOs (for widows) at dnpf@navy.gov.in. DNPf may be contacted on telephone 011-21410785. Details are available at www.indiannavy.nic.in. Eligibility conditions for scholarship is as follows:-

- (i) Only first two children irrespective of number of children in family.
- (ii) Children pursuing post 10+2 recognized courses.
- (iii) Children who pass all subjects in first regular attempt.
- (iv) Children who take admission within two years of passing 10+2 or graduation as the case may be.
- (v) Scholarship not availed during any year for any reason what-so-ever cannot be made good in subsequent years.
- (vi) Scholarship are awarded each year on this basis of percentage of marks obtained in the last qualifying exam.
- (vii) Renewal of scholarship is done on receipt of application each year in time provided the specified conditions/percentage criteria is met by the child.

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(viii) When a candidate is in receipt of assistance from Government/Educational institutions or any other private source, the quantum of scholarship will be restricted to the difference between the amount being received and that which would normally have been given by INBA. In case assistance from other sources is higher the child will not be eligible for INBA scholarship.

56. **Revision of Existing Rate of scholarship by INBA to the Differently Abled children of Serving and Retired Personnel.** Differently abled children from age group 03 to 25 Yrs are eligible for scholarship based on disability certificate from competent medical authority. IHQMoD/ DNPf letter BA/4001-006/2021-22 dated 29 Nov 21 is uploaded on DESA website.

57. Following facilities/ grants are available from NGIF and INBA for the naval pensioners:-

(a) NGIF.	
(i)	<p>Sailors. Post Retirement Death Insurance Extension Scheme (PRDIES) for sailors on compulsory deduction of Rs 36,600.00 non-refundable contribution from Saving element</p> <p>Rs 5 Lakh Up to 30 years after retirement or 75 years age whichever is earlier</p>
(ii)	<p>Officers. Post Retirement Death Insurance Extension Scheme (PRDIES) for sailors on compulsory deduction of Rs 62,100.00 non-refundable contribution from Saving element</p> <p>Rs 10 Lakh Up to 30 years after retirement or 75 years age whichever is earlier</p>
(b) INBA.	
(i)	<p>Merit Scholarship for Graduation/ Post Graduation courses</p> <p>Boarder - Rs 20,000/- p.a Day Scholar - Rs 15,000/- p.a</p>
(ii)	<p>Merit Scholarship for Graduation/ Post Graduation courses to wards of deceased retired naval personnel</p> <p>Rs 30,000/- for both Day Scholar and Boarder.</p>
(iii)	<p>Reimbursement of Tuition Fee for Special /Mentally Challenged Children</p> <p>Rs 5,000/- p.m (Production of fee receipts/ bills waived off)</p>
(iv)	<p>33% re-imburement of coaching fee is applicable only to:- Institutes taking admissions on JEE (Advance) Score.</p>

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	Admissions in medical colleges (for MBBS only) run by Central/State Government.																			
(v)	Death Grant to NOK	Rs 30,000/-																		
(vi)	Special Scholarship Scheme (SSS) for wards of naval personnel who die in harness	<table> <tr> <td>Play School to KG</td> <td>Rs 10,000/- p.a</td> </tr> <tr> <td>Class I-VIII</td> <td>Rs 20,000/- p.a</td> </tr> <tr> <td>Class IX-XII</td> <td>Rs 30,000/- p.a</td> </tr> <tr> <td>Graduation</td> <td>Rs 30,000/- p.a</td> </tr> <tr> <td>Post-Graduation</td> <td>Rs 30,000/- p.a</td> </tr> <tr> <td>Legal/Vocational</td> <td>Rs 40,000/- p.a</td> </tr> <tr> <td>Computer/Management</td> <td>Rs 50,000/- p.a</td> </tr> <tr> <td>Engg/ Medical</td> <td>Rs 75,000/- p.a</td> </tr> <tr> <td>Boarding/ Lodging</td> <td>Rs 50,000/- p.a</td> </tr> </table>	Play School to KG	Rs 10,000/- p.a	Class I-VIII	Rs 20,000/- p.a	Class IX-XII	Rs 30,000/- p.a	Graduation	Rs 30,000/- p.a	Post-Graduation	Rs 30,000/- p.a	Legal/Vocational	Rs 40,000/- p.a	Computer/Management	Rs 50,000/- p.a	Engg/ Medical	Rs 75,000/- p.a	Boarding/ Lodging	Rs 50,000/- p.a
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Computer/Management	Rs 50,000/- p.a																			
Engg/ Medical	Rs 75,000/- p.a																			
Boarding/ Lodging	Rs 50,000/- p.a																			
(vii)	Scholarship to the wards of naval personnel, who die after retirement, from NWWA	<table> <tr> <td>Class I-VIII</td> <td>Rs 10,000/- p.a</td> </tr> <tr> <td>IX-XII</td> <td>Rs 14,000/- p.a</td> </tr> </table>	Class I-VIII	Rs 10,000/- p.a	IX-XII	Rs 14,000/- p.a														
Class I-VIII	Rs 10,000/- p.a																			
IX-XII	Rs 14,000/- p.a																			
(viii)	Financial Assistance for starting self-help Economic Venture to widows	Upto Rs 1 Lakh on case to case basis																		
(ix)	Financial Assistance for vocational courses to widows	Upto Rs 50,000/- on case to case basis																		
(x)	Grant for daughter's marriage to Veer Naris	Rs 50,000/-																		
(xi)	Scholarship to orphaned children of naval personnel under the category of Special Scholarship Scheme (SSS) irrespective of whether the parents died while in service or post retirement	Rates as per Special Scholarship Scheme (SSS)																		
(xii)	Financial assistance to family members of unmarried officers/sailors who die in harness	<p>(i) Grant of Rs 50,000/- extended for marriage of one sister.</p> <p>(ii) Re-imburement of fees for Vocational course Upto Rs 50,000/- to mother only on case to case basis.</p> <p>(iii) Self-help economic venture Upto Rs 1 Lakh to mother only on case to case basis.</p> <p>(iv) Scholarship introduced to maximum two unmarried sisters under Special Scholarship Scheme (SSS).</p>																		
(xiii)	Enhancement in rates of special scholarship for the 'Girl Child', for pursuing	Upper limit of Rs 1,00,000/- p.a or actual fees paid to the University/College by the girl child, whichever is less																		

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	professional courses in Engineering and MBBS, of a naval personnel of the following categories:- (a) Naval personnel who die in harness. (b) Orphan Children of a naval personnel irrespective of whether parents die while in service or post retirement. (c) Two dependent unmarried sisters of unmarried naval personnel who die in harness.	
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58. Contact details are as follows:-

Cmde (NPF)	011-21410787
Secy NGIF – Tel/ Fax	011-21410788
Secy INBA – Tel	011-21410785 (M) 9315796161
E-mail	dnpf@navy.gov.in
Website	www.indiannavy.nic.in
Address	Commodore (NPF) Directorate of Non Public Funds (DNPF) IHQ MoD (Navy) Talkatora Annexe Building Ground Floor, Talkatora Indoor Stadium New Delhi – 110001

DNE News

59. The Institute of Company Secretaries of India (ICSI), as a mark of respect, has decided to extend fee concession to the wards and widows of Battle Casualties, serving & retired personnel, and permanently disabled soldiers.

60. **Award of Graduation Certificate in Bachelor of Arts (Human Resources Management) by Andhra University to Ex-Servicemen.** MoU between KSB Sectt and Andhra University has been signed for award of graduation certificate in BA (HRM) to the eligible ESM. Details uploaded on DESA website.

61. **MBA in Logistics and Supply Chain Management from Andhra University.** Andhra University School has commenced offering MBA (Logistics and Supply Chain Management) Course to Armed Force personnel (both working and retired, their dependants, children and spouses. The course for the next Academic Year is scheduled to commence from 03 Feb 22. It is an online course from 6.00 PM to 9.00 PM. Actual course fee is Rs.

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60,000/- per year and a concession of Rs 20,000 per year is given to the Armed Forces and the dependants. For any clarifications related to the course, the administrative officer at the University, Dr S Sarabandi can be reached at 9848193003.

62. **Admissions for Wards of Naval Personnel in Professional Courses.** To provide Higher Education facilities to children of naval personnel, collaborations have been made with 30 Universities/ Colleges/ Institutes for admissions in higher educational courses in AY 2021-22 for wards of Naval personnel at concessional rates. The list with contact details is as follows:-

<u>Ser</u>	<u>Name of Universities/ Colleges/ Institutions</u>	<u>Contact at University/ College/ Institute</u>
(a)	Bennett University, Noida	Col (Retd) Guljeet Singh Chadha, Registrar <u>Website</u> www.bennett.edu.in <u>Email</u> info@bennett.edu.in <u>Tel</u> 1800-1038484 / 0120-7199300
(b)	School of Inspired Leadership, Gurgaon	Dr Neetika Batra, Dean (Finance) <u>Website</u> : www.soilindia.net <u>Email</u> :neetika.batra@soilindia.net <u>Tel</u> : 0124-4302222, ext:245 09871730001
(c)	Jaypee University of Information Technology, Solan, Himachal Pradesh	Mr Sanjay Kumar Verma <u>Website</u> : www.juit.ac.in <u>Email</u> : admission@juit.ac.in <u>Tel</u> : 01792-257999, 07807846047
(d)	(a) Amity University Online, Noida (b) Amity Institute of Education, Noida	Cmde (Retd) PL Messon, VSM, Director (HR) <u>Website</u> : www.amityonline.com <u>Tel</u> : 1800-1023434/ 8527901901
(e)	BML Munjal University, Gurugram	<u>Website</u> : www.bmu.edu.in <u>Email</u> : info@bmu.edu.in <u>Tel</u> : 011 49281750
(f)	Chandigarh University, Chandigarh	Capt (Retd) Gurpreet Singh, Director <u>Website</u> : www.cuchd.in <u>Email</u> : cucet@cumail.in <u>Tel</u> : 08146947000/ 08146948000
(g)	Parul University, Vadodara, Gujrat	Cdr (Retd) Sanjay Sharma <u>Website</u> ; www.paruluniversity.ac.in <u>Email</u> : info@paruluniversity.ac.in <u>Tel</u> : 02668260312/202/300/307, 18001231104
(h)	University of Petroleum and Energy Studies (UPES), Dehradun	Mr Rohit Arora, Director <u>Website</u> : www.upes.ac.in <u>Email</u> : enrollments@upes.ac.in <u>Tel</u> : 09953215309

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<u>Ser</u>	<u>Name of Universities/ Colleges/ Institutions</u>	<u>Contact at University/ College/ Institute</u>
(j)	Bhai Gurdas Group of Institutions, Jalandhar	Prof (Dr) Tanuja Srivastava Website: www.bgiet.ac.in Email: info@bgiet.ac.in Tel: 01672 278528, 01672278529
(k)	PDM Group of Institutions, Bahadurgarh	Mr Ram Niwas Lather Website: www.pdm.ac.in Email: info@pdmu.ac.in Tel: 01276-221700,701
(l)	St. Soldier Group of Institutions, Jalandhar City	Prof Manhar Arora Website: www.stsoldiergroup.in Email: themanhararora@gmail.com Tel: 0181-5084768 / 09914464565/ 09888134341
(m)	Lovely Professional University, Jalandhar	Mr Diwakar Jyoti Website: www.lpu.in Email: admissions@lpu.co.in Tel: 01824-404404 / 09878977400 Toll Free: 1800-1024431
(n)	Shivalik College of Engineering, Dehradun	Mr Surmadhur, Admissions Head Website: www.sce.org.in Email: admission@sce.org.in Tel: 0135-2693401/02/07, 09997155111/ 07088311122
(p)	CT Group of Institutions, Jalandhar	Dr Vaneet Thakur Website: www.ctgroup.in Email: info@ctgroup.in Tel: 0181-5055127/ 07009243008
(q)	Sharda University, Greater Noida	Mrs Reema Anand Website: www.sharda.ac.in Email: admission@sharda.ac.in Tel: 0120-4060210/11, 08800998899
(r)	Pratap Institute of Technology and Science, Sikar	Dr Jitendra Singh Website: www.pitscollege.com Email: info@pitscollege.com Tel: 08607715007/ 09414085151
(s)	HR Institute of Technology (HRIT), Ghaziabad	Website: www.hrit.ac.in Email: hritgzb@gmail.com Tel: 0120-2679173/75/79
(t)	Apeejay Satya University, Gurgaon	Mr Rahul Sahdev Website: www.apeejay.edu Email: ashish.kaw@asu.apeejay.edu Tel: 0124-2013718-721, 2013218, 09650845222

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Ser	<u>Name of Universities/ Colleges/ Institutions</u>	<u>Contact at University/ College/ Institute</u>
(u)	Hindustan Group of Institutions, Chennai	Mr. Mohammed Saleem, Director Admissions 9840485858, 044-27474395
(v)	Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya, Kancheepuram	Registrar 044-27264293
(w)	SRM University, Chennai	Registrar SRM University Chennai 044-27454646
(x)	Dr MGR Educational and Research Institute University, Chennai	Registrar Dr. MGR Educational and Research Institute University, Chennai 044-23782176
(y)	Kalasalingam University, Sriviliputtur, Tamilnadu	Registrar Kalasalingam University 04563-289012, 04563-289042, 04563-289052
(z)	Karpagam University, Pollachi Main Road, Eachanari Post Coimbatore, Tamilnadu	Registrar Dr. MGR Karpagam University 0422-6453777, 0422-6470003/ 5
(aa)	Veltech Dr. RR & Dr. SR University, Chennai	Registrar Veltech Dr. RR & Dr. SR University 044-26840262, 044-26840605
(ab)	Chennai Business Schools, Chennai	Registrar 044-42424242
(ac)	Priyadarshini Group of Institutions	Mr Makrand Dixit Mob No. 9823050761 E-mail: dixit465@gmail.com
(ad)	Raisoni Group of Institutes	Mr Jaiprakash Paliwal Mob No. 9881068980 E-mail: jaiprakashpaliwal@ raisoni.net
(ae)	NRI Group of Institutes	Mrs Nishi Parihar Mob No. 9993575944
(af)	KIPS Institute of Technology and Management, Cochin	University Admin Office 9544301401 0484-3335666/ 4066123

63. **Courses Offered.** The details of the courses offered by the above mentioned institutions are available on Indian Navy website https://www.indiannavy.nic.in/misc_wel/15.

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64. **Admission Procedure.** Retired Naval Personnel seeking admissions of their wards in any of the above mentioned Universities/ Colleges/ Institutions, are requested to apply for 'Written Recommendation' from the respective Zila Sainik Board and approach the concerned University/ College/ Institution with the same for admissions of their wards. Format for the same is given below:-

<u>RECOMMENDATION CERTIFICATE</u>	
1.	Please refer to MoU/Letter with/from _____ University/Institution dated _____ regarding admission of wards of Naval personnel.
2.	It is certified that _____ S/O, D/O of _____ is a ward of Naval personnel and is authorized to take admission vide MoU/Letter ibid.
3.	It is therefore recommended that _____ be given admission in _____ course for AY _____.
Date	NE(HE)/ SSO(Edn)/ Zila Sainik Board
Place	

66. **Reservation/ Preference for Admission to Wards of Armed Forces Personnel by States/ UTs for Medical/ Professional/ Non-professional Courses.** Department of Ex-Servicemen Welfare(DES), Ministry of Defence vide letter No 6(1)/2017/D(Res-11) dated 21 May 18 has made the provision of five percent reservation for admission of wards of Ex-Servicemen in professional/medical/ Non-professional courses in the Govt colleges/ universities. Priority list for reservation/ preference for admission in States/ UTs/ Central/ State Universities/ Autonomous Institutions is as follows:-

- Priority I : Widows/ Wards of Defence personnel killed in action.
- Priority II : Wards of disabled in action and boarded out from service.
- Priority III : Widows/ Wards of Defence personnel who died while in service with death attributable to military service.
- Priority IV : Wards of disabled in service and boarded out with disability attributable to military service.
- Priority V : Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
 - (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) Maha Vir Chakra

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- (iv) Kirti Chakra
 - (v) Vir Chakra
 - (vi) Shaurya Chakra
 - (vii) Sena, Nau Sena. Vayu Sena Medal
 - (viii) Mention-in-Despatches.
- Priority VI : Wards of Ex-Servicemen.
- Priority VII : Wives of:-
- (i) Defence personnel disabled in action and boarded out from service.
 - (ii) Defence personnel disabled in service and boarded out with disability attributable to military service.
 - (iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
- Priority VIII : Wards of Serving Personnel.
- Priority IX : Wives of Serving Personnel.

Pension Related Issues

65. A large number of cases are received at DESA, wherein post the demise of the veteran, widows find it difficult to get the pension. The reason could be as simple as mismatch of name/ date of birth in PPO and PAN card or even sometimes the name is not included in the PPO. Same is the case for eligible children. All veterans are requested to check for the following, and take corrective action, if required :-

- (a) Name of spouse is included in PPO along with her date of birth.
- (b) Name and Date of Birth of spouse in PPO is same as that in PAN and Aadhar card.
- (c) Pension account is a joint account between pensioner and spouse.
- (d) Dependent Identity card for spouse and dependents is made from respective Zila Sainik Board.
- (e) Particulars of children are updated in record office.
- (f) Maintain a file with all important documents and ensure that spouse/ family members are aware of its location and particulars.

67. **Grant of Terminal Benefits, Family Pension and gratuity to eligible Member of the Family of Naval Personnel/ Pensioner/ Family Pensioner Reported Missing.** Gol MoD has over a period of time promulgated methodology for grant of terminal and other pensionary benefits to the families of service Personnel who disappear while in operational and non-operational service and whose whereabouts are not known. It includes those kidnapped by insurgents/terrorists but does not include those who disappear after frauds/crime/desertion etc. DPA letter PN/0725/Missing Personnel/Policy/21 has been uploaded on DESA website.

68. **Regular Retiree ePPO.** Sailors released on Expiry of Engagement (EOE) have been issued ePPO by PCDA Navy commencing Jan 2021. The CPPC (Bank) copies are transmitted online by PCDA Navy to CPPC. The individual copies are uploaded on NAVPEN website for the pensioner to download their ePPO copy.

69. **Amendment of Income Criteria for Grant of Family Pension to Children/ Siblings Suffering from Mental or Physical Disability.** DoP&PW vide their OM No 1/17/2019-P&PW(E) dated 08 Feb 21 has indicated that a child/ sibling of a deceased Govt servant/ pensioner, who is suffering from a mental or physical disability, shall be eligible for family pension for life, if the appointing authority is satisfied that the disability is of such a nature so as to prevent him/her from earning his/her livelihood, as evidence by a disability certificate obtained from a competent authority. Gol MoD letter F.No.1 (7)/2013/D(P/P)/Vol-I dated 28 Sep 21 has been uploaded on DESA website.

70. **System for Pension Administration Raksha (SPARSH).**

- (a) Pension processing for naval personnel have been shifted from PCDA (N), Mumbai to SPARSH from Jun 21 from sailors and from Jul 21 for Officers.
- (b) PCDA (Pension), Allahabad issues Pension and remits the pension and Gratuity to the pensioner bank account in SPARSH.
- (c) The role of CPPC of Banks have been done away in SPARSH.
- (d) Pensioners may approach PCDA (Pension), Allahabad post issue of PPO for any pension issues on Toll Free No 1800 1805 325 or lodge a complaint on sparsh.defencepension.gov.in.

71. **Sailors Pre 2016 ePPO Spouse Date of Birth.** NAVPEN have provided Spouse date of Birth of 35,000 sailors to PCDA(N), Mumbai from the records held in NAVPEN based on the Kindered Roll submitted by the ex-sailor during their service time. This is to facilitate reflecting correct DOB of Spouse in the Notional Pay Fixation PPO for Pre 2016 released sailors, being issued in ePPO form. PCDA(N) will be generating ePPO with this Spouse DOB and the same will be uploaded on NAVPEN website as and when provided by PCDA Navy. The CPPC (Bank) copy of ePPO will be transmitted by PCDA(N) online.

72. **Know your Pension Payment Order (PPO).**

- (a) Check correctness of “Name” of self and spouse.
- (b) Check correctness and full “Date of Birth” of self and spouse are mentioned in the PPO.
- (c) Check correctness of “Rank” indicated in the PPO.
- (d) Check correctness of “Bank details” (Account No. and Branch address).
- (e) Original copy of PPO to be kept safely.

73. Digital Life Certificate for pensioner’s scheme of the Gol, known as **Jeevan Pramaan**, seeks to address the requirement of personally being present in front of the disbursing agency by digitising the whole process of securing the life certificate. It aims to streamline the process of getting this certificate and making it trouble free and easier for our pensioners. The steps to be followed by the pensioners to generate Life Certificate are given below:-

- (a) **Step 1.** Download mobile app. alternatively, visit nearest Jeevan Pramaan Centre to get registered. Provide necessary information like Aadhar No, PPO No, Bank Account No, Bank name and Mobile No.
- (b) **Step 2.** Provide your biometrics, either a finger print or Iris scan and authenticate yourself.
- (c) **Step 3.** After successful authentication a SMS acknowledgement is sent to your mobile no, including your Jeevan Pramaan certificate ID. The certificate is stored in the Life Certificate Repository and is available anytime and anywhere.
- (d) **Step 4.** You can download a *pdf* copy of the certificate from the Jeevan Pramaan website by providing the Jeevan Pramaan ID.
- (e) **Step 5.** The Pension Disbursing Agency can access the life certificate from the Jeevan Pramaan website and download the same.

74. **Issuance of E-PPO for Pre-16 Pensioners/ Family Pensioners**

- (a) PCDA(N) Mumbai has commenced generation of e-PPOs in respect of Retd officers/ Ex-sailors, who retired or were released from service between 01 Nov 1985 and 31 Dec 2015. The e-PPOs generated and issued by PCDA (N), Mumbai have been uploaded on the NAVPEN website, accessible through link https://www.indiannavy.nic.in/navpen/eppo_download.
- (b) PCDA(N) Mumbai is still in the process of generating e-PPOs in a progressive manner. The e-PPOs generated will be uploaded on the NAVPEN website as and when received from PCDA(N) Mumbai. A list of Service Numbers whose Pre-2016 e-PPOS have been uploaded on the website can also be viewed at

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<https://www.indiannavy.nic.in/navpen/list-pre-2016-e-ppos-generated>. Individuals may check for the service No (Without Service Alphabet) available in the list (both Retd Officers & Ex-Sailors) from the mentioned link which will be updated from time to time. Further, individual whose service No. is included in the list may go to the link https://www.indiannavy.nic.in/navpen/eppo_download and download the e-PPOs by entering the Service No.(including suffix Alphabet) and Date of Birth in the format provided.

(c) In case of any clarification and discrepancy/ error observed in the e-PPO, the pensioner are requested to seek clarification from PCDA(N) Mumbai on e-mail ID pcdanavysuomoto.dad@gov.in.

75. **Accident Insurance Cover Applicable to Indian Navy Personnel Holding DSP Account in SBI.** SBI letter DBA/NAVY/09 dated 21 Jan 20 is available on the DESA website.

76. **MoU with Banks.** MoU extending special benefits and additional features for serving/ Retired personnel has been concluded with the following banks:-

- (a) IDBI Bank
- (b) IDFC Bank
- (c) HDFC Bank
- (d) AXIS Bank

77. **Customisation of NAVPEN Website for User Friendly Access of Data for Retired Personnel.** NAVPEN website, <https://www.indiannavy.nic.in/navpen> is a microsite of Navy website on open domain (i.e internet) for use by all retired personnel. A large number of updates and information related to pension/ pensionary benefits are being regularly hosted on it for the benefit and easy access of information by retired personnel. NAVPEN letter No. NAVPEN/IT/WEB/01)(i) dated 02 Nov 20 is available on DESA website.

78. **Provision of Invalid Pension to Armed Forces Personnel Prior Completion of 10 Years Qualifying Service.** DPA letter PN/0725/Invalid Pen/Policy/20 dated 27 Nov 20 is available on the DESA website.

79. **Provision of Grant of Enhanced Rate of Family Pension to NoK of Deceased Armed Forces Personnel With Less Than 07 Years of Qualifying Service.** DPA letter PN/0725/Policy/20 dated 01 Jan 21 is available on DESA website.

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IMPORTANT CONTACT DETAILS

<u>DIRECTORATE OF ESM AFFAIRS (DESA)</u>	
TELE NO. TOLL FREE NO.	011-24121068, 24102305 1800-113-999
FAX	011- 26880943, 24121068, 26881019
E-MAIL ID	desa@navy.gov.in
<u>NAVAL PENSION OFFICE (NAVPEN)</u>	
TELE NO	022-25075455, 022-25075620, 1800-220-560 (Toll Free)
FAX	022-25075653
E-MAIL ID	navpen-navy@nic.in
<u>INDIAN NAVAL BENEVOLENT ASSOCIATION (INBA)</u>	
TELE NO	011- 23093781
FAX	011- 23013656
E-MAIL ID	dnpf-navy@nic.in
<u>ECHS (NAVY)</u>	
TELE NO	011-25684946, 24101319
HELP LINE NO	080-43004300
TOLL FREE	1800- 114- 115
E-MAIL ID	echsdelhi@navy.gov.in

SOME IMPORTANT WEBSITES

80. **Indian Navy Website (www.indiannavy.nic.in)**. This is the official website of Indian Navy. It provides vision document of Indian Navy. All information of relevance to veterans is hosted on the website under "Personnel" section of the website. It provides links to all other naval agencies.

81. **ECHS/ Health Website (www.echs.gov.in)**. This webpage of Ex-Servicemen Contributory Health Scheme provides information about ECHS policy letters, list of polyclinics, FAQs, guide lines for ECHS members etc.

82. **Naval Pension Cell (www.indiannavy.nic.in/navpen)**. All policy letters and latest updates on matters related to pension as well as links to other pension related portals are available on the website.

83. **PCDA Allahabad (www.pcdapension.nic.in)**. The Website of the Principal Controller of Defence Accounts (Pensions), Drupadi Ghat, Allahabad; E-mail id of PDCA is also available on the site and personnel can directly send e-mail to CDA regarding their grievances.

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84. **PCDA Navy (www.pcdanavy.nic.in)**. This site provides information regarding latest orders/circulars relevant to pensioners. They can be contacted for pending claims regarding revision of pension and TA/DA claims etc.
85. **Pension Information (www.pensionersportal.gov.in)**. This site provides important information about pension.
86. **Pension Grievances (www.pensionportal.gov.in)**. Information related to grievances of pensioners is hosted on this website. CPGRAMS (Centralised Pensionary Grievances Redressal and Monitoring System) is also hosted on this site.
87. **Canteen Stores Department (www.csdindia.com)**. All important information in respect of Canteen Stores Department like revised monetary limits, authority letter regarding purchase of cars by PBOR, CSD bulletin, Depot wise AFD item list are available on this site.
88. **Indian Naval Placement Agency (www.indiannavy.nic.in/inpa)**. Indian Naval Placement Agency site provides employment assistance to all ex-naval personnel including widows.
89. **Naval Children School (www.nesnavy.com)**. This is official site of Navy Children School. You can visit this site for career options, counselling, admissions, etc.
90. **Naval Recruitment (www.joinindiannavy.nic.in)**. This site provides detailed information about various entries in Navy, recruitment criteria, eligibility and contact details of DMPR.
91. **Air Force – Navy Housing Board (www.afnhb.org)**. This official website provides details of AFNHB schemes, demand survey, updated reports on housing projects etc.
92. **Naval Pay Office (<https://navypay.gov.in>)**. This is Website of the Naval Pay Office. After logging in you can communicate with Naval Pay Office and find all forms/information related to pay, perks and other entitlements.
93. **DGR Website (www.dgrindia.com)**. This website is maintained by the Director General Resettlement and contains valuable information regarding resettlement opportunities, employment assistance provided to ESM, various Forms and News update from the Kendriya Sainik Board (KSB).
94. **Ministry of Defence (www.mod.nic.in)**. This is official website of Ministry of Defence which provides all MoD/Gol orders/circulars and publications which are useful to ESM eg 'Sainik Samachar'.
95. **Ministry of Personnel (www.persmin.nic.in)**. This is the official website of Ministry of Personnel, Public Grievances and Pensions.

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Published by

**Directorate of Ex-Servicemen Affairs
Integrated Headquarters of the Ministry of Defence (Navy)
6th Floor, Chanakya Bhawan, Chanakyapuri
New Delhi 110021**

Disclaimer: Details provided in this document are for information only.